



Dear licence applicant

Thank you for showing interest in becoming one of our dedicated volunteer motor sport officials.

The CAMS National Officiating Program has been established for the grading, licensing, training and recognition of potential officials like you. This program encompasses all categories of officials such as Flag Marshals, Stewards, Fire & Rescue Marshals, Scrutineers, etc, and all disciplines of CAMS motor sport competition whether it be Rallying, Circuit Racing, Off Road Racing, or just club level events like Motorkhanas and Hillclimbs. To find out more about the National Officiating Program, visit the CAMS website at [www.cams.com.au](http://www.cams.com.au).

The licence grading of officials is as follows:

<b>Trainee</b>	For those with no motor sport officiating experience working under <b>direct</b> supervision (when an adult CAMS accredited official* (18+) is in view of and in direct verbal communication with the subordinate who is carrying out tasks). To be upgraded to Grade 4, the person must officiate for three full days at CAMS motor sport events.
<b>Grade 4</b>	For those with motor sport officiating experience working under <b>indirect</b> supervision (when an adult CAMS accredited official* (18+) is in verbal communication either directly or by using a two-way radio or telephone, with the subordinate who is carrying out tasks).
<b>Grade 3</b>	Official qualified to work without supervision, capable of assuming a team-leader role, and taking responsibility of Grade 4s and Trainees. To be upgraded to Grade 3, the person must complete the Grade 3 Training Plan.
<b>Grade 2</b>	Covers those senior officials capable of working as Chief at State or National events, and Assistant Chief at major National and International events. To be upgraded to Grade 2, officials must meet the requirements of the Grade 2 Training Plan.
<b>Grade 1</b>	Covers those senior officials capable of working as Chief at major National and International events. Applications for Grade 1 must be assessed by the National Officiating Committee Executive who may recommend attendance at Grade 2 Modules.

Please find attached a **CAMS Trainee Officials Licence** to help get you started as a volunteer motor sport official. The next step is deciding what area of motor sport officiating you are interested in and finding an appropriate event to launch your new officiating career. If you need help finding an event, please contact your CAMS State Office or the CAMS Officials Hotline (details below) and we will put you in touch with a CAMS affiliated Car Club or event organiser. We hope that you will find your experience as a volunteer motor sport official an enjoyable and rewarding one.

Regards

#### CAMS Member Services

Ph: 1300 657 673 (Officials Hotline)

Fax: (03) 9593 7744

**ational Office / Victoria**  
851 Dandenong Road  
Malvern East VIC 3145  
PO Box 147  
Caulfield East VIC 3145  
Tel: 03 9593 7777  
ax: 03 9593 7700 / 7733  
-mail: vic@cams.com.au

**New South Wales**  
24/2 O'Connell Street  
Parramatta NSW 2150  
PO Box 4025  
Parramatta NSW 2124  
Tel: 02 9635 1366  
Fax: 02 9635 8537  
E-mail: nsw@cams.com.au

**Queensland**  
Cnr Castlemaine & Caxton Street  
Milton QLD 4064  
PO Box 1859  
Milton BC QLD 4064  
Tel: 07 3368 2911  
Fax: 07 3368 2378  
E-mail: qld@cams.com.au

**South Australia / Northern Territory**  
3/43 King William Street  
Kent Town SA 5067  
Tel: 08 8132 1633  
Fax: 08 8132 1077  
E-mail: sa@cams.com.au

**Western Australia**  
Suite 7, 21 Wanneroo Road  
Joondanna WA 6060  
PO Box 265  
Osborne Park WA 6917  
Tel: 08 9444 3188  
Fax: 08 9444 3688  
E-mail: wa@cams.com.au

**Tasmania**  
136 Davey Street  
Hobart TAS 7000  
PO Box 110  
Sandy Bay TAS 7006  
Tel: 03 6224 0420  
Fax: 03 6223 7952  
E-mail: tas@cams.com.au

**TRAINEE**  
*Please hand this  
form to your  
senior official*



## ***CAMS NATIONAL OFFICIATING PROGRAM***

### **Trainee Licence – Information for Senior Officials**

A Trainee Licence has been introduced into the CAMS National Officiating Program to provide new officials with:

- An introduction to motor sport officiating; and
- A knowledge of motor sport officiating categories.

Trainee officials must sign the disclaimer statement at the bottom of the Trainee Licence and, if under 18, it must also be signed by the trainee's parent or guardian.

Senior officials are asked to sign off the Participation Record after the trainee has satisfactorily completed a full day of motor sport officiating. Once three signatures have been received, the trainee official may apply for a Grade 4 official's licence.

Satisfactory completion should include:

- Following directions
- Teamwork
- Appearance
- Aptitude

Your assistance in providing guidance and supervision to trainee officials will be very much appreciated.

With a positive introduction to motor sport officiating, we can look forward to the recruitment of many new officials into the exciting world of CAMS authorised motor sport.

If you have any questions on this procedure or on any aspect of CAMS National Officiating Program please call the Officials' Hotline on 1300 657 673 – we'll be happy to assist you.



## Welcome to CAMS National Officiating Program

This Trainee Licence allows those who have never officiated at a CAMS motor sport event to see what it is like to be a volunteer CAMS official. It will allow you to try motor sport officiating for three full days of competition, and will also help you to decide in which category you would like to be licensed.

As a Trainee you must always work under the direct supervision of an adult CAMS accredited official.

Prior to using this licence please sign the Disclaimer Statement on the second page of this form and, if under 18 years of age, ask your parent or guardian to sign the Consent Statement.

At the end of each of the three days that you use your Trainee Licence, you must fill in the Participation Record on the second page of this form and ask the supervising official who has worked with you to sign off the activity.

Once you have gained three signatures, please send the completed Trainee Licence together with a CAMS Officials Licence Application form (available to download from CAMS website – [www.cams.com.au](http://www.cams.com.au)) to the following address and a Grade 4 officials licence will be sent to you.

**CAMS Member Services**  
PO Box 427  
CAULFIELD EAST, VIC 3145

**NOTE:** *If you have already submitted a CAMS Officials Licence Application form, you will only need to send the completed Trainee Licence.*

Once you receive your Grade 4 officials licence you will be eligible to purchase accredited officials cloth badges and also a CAMS Manual of Motor Sport at a special discounted price.

To answer any questions on CAMS National Officiating Program, ring the CAMS Officials Hotline on 1300 657 673 or visit the CAMS website.

### **Junior Officials**

CAMS is able to provide insurance cover for junior officials only on the following conditions:

*Junior Officials (under the age of 18) – Minimum Ages:*

- For officials working in Event Administration – 12 years
- For officials working in a Non-Competition Area – 14 years
- For officials working alongside the competition surface – 16 years

Note: At all times junior officials must be under the supervision of an adult CAMS accredited official. Junior officials working alongside the competition surface (i.e. Circuit, Track, Special Stage, etc) must be under 'direct' supervision. Junior officials and Trainees are NOT permitted to attend incidents.

*Definition of Competition Surface:*

The competition surface at a motor sport event is:

- The area to which spectators or the general public are not admitted where vehicles can be driven at an unrestricted speed; and
- Pit lane at circuit race meetings.

*Training:*

- Junior officials must attend an event briefing session and be verbally briefed on the day by a senior official
- They must also be issued with a 'Schedule of Duties' that includes:
  - Who they are responsible to
  - Safety measures related to the activity

The conditions outlined above have been put in place to ensure the safety and proper supervision of all junior officials. CAMS may impose some restrictions on the licence categories issued to junior officials.

### **Pregnant Officials**

Pregnant officials are permitted to officiate in all areas other than alongside the competition surface.

**\*\*\* Trainee Licence over page.....**



**Personal Details**

Full Name..... Gender (please tick ✓) Male  Female

CAMS Member / Licence Number (if applicable)..... D/O/B.....

NOTE: You do not require a CAMS Member / Licence Number as a Trainee official.

Address.....

Suburb / Town..... State..... Postcode.....

Home Phone..... Mobile Phone.....

Trainee Licence

**Participation Record**

Date	Event Name & Type	Event Status	Trainee's Position	Position Status	Supervising Official's Signature
dd/mm/yyyy	Top Cat Rally	State Ch'ship	Scrutineer	Trainee	(Example Only)
				Trainee	
				Trainee	
				Trainee	

**Disclaimer Statement to be read and completed by applicant**

**EXCLUSION OF LIABILITY, RELEASE AND ASSUMPTION OF RISK**

I agree to be bound by the rules and regulations of the event and the provisions of the National Competition Rules of the Confederation of Australian Motor Sport Limited ("CAMS") and the International Sporting Code of the Federation Internationale de l'Automobile.

In exchange for being able to attend or participate in the event, I agree:

- to release CAMS and the Australian Motor Sport Commission Ltd, the promoters, sponsor organisations, land owners and lessees, organisers of the event, their respective servants, officials, representatives and agents (collectively, the "Associated Entities") from all liability for my death, personal injury (including burns), psychological trauma, loss or damage (including property damage) ("harm") howsoever arising from my participation in or attendance at the event, except to the extent prohibited by law;
- that CAMS and the Associated Entities do not make any warranty, implied or express, that the event services will be provided with due care and skill or that any materials provided in connection with the services will be fit for the purpose for which they are supplied; and
- to attend or participate in the event at my own risk.

I acknowledge that:

- the risks associated with attending or participating in the event include the risk that I may suffer harm as a result of:
  - motor vehicles (or parts of them) colliding with other motor vehicles, persons or property;
  - acts of violence and other harmful acts (whether intentional or inadvertent) committed by persons attending or participating in the event; and
  - the failure or unsuitability of facilities (including grand-stands, fences and guard rails) to ensure the safety of persons or property at the event.
- Motor sport is dangerous and that accidents causing harm can and do happen and may happen to me.

I agree to participate in and fully complete, to the satisfaction of CAMS, all training programs conducted by CAMS and associated with my involvement with the event. I am willing to submit myself to the controls and restrictions applied to all officials at the event. I accept the conditions of, and acknowledge the risks arising from, attending or participating in the event and being provided with the event services by CAMS and the Associated Entities.

I certify that any statements made to CAMS regarding my psychological and physical conditions and any previous illness are true and accurate. I declare that should any conditions become evident during the currency of this licence which would limit my ability to be able to undertake any duties for which this licence provides, I agree to abstain from exercising the privileges of this licence and to notify CAMS. I undertake not to use any drugs or medication that might be considered illegal, or within a period of 24 hours prior to using my officials licence, use any drugs or medication that might have any effect upon my performance, concentration or officiating ability. I agree to undertake any drug analysis tests, including any for alcohol that may be considered necessary by CAMS. I authorise any hospital or medical practitioner to furnish information relevant to my medical condition to CAMS' medical assessor in order to determine fitness.

I understand that this disclaimer is not intended to exclude any valid claim by an official under the CAMS Personal Accident Insurance Scheme.

**For Female Applicants:**

I acknowledge that participating as an official in motor sport events or activities whilst pregnant may expose myself and my unborn child to risks of serious injury by virtue of the fact that motor sport is an inherently dangerous activity. If I am pregnant, I agree to obtain medical advice as to whether or not it is suitable for me to exercise the privileges of this licence whilst pregnant, and, if requested, to provide evidence that I have received such advice, prior to my acting as an official. I agree to indemnify CAMS and the Associated Entities and will at all times keep CAMS and the Associated Entities indemnified from and against any actions, suits, causes of action, proceedings, claims, and damages (whether in respect of damage to property, personal injury or otherwise, and including all legal costs and other expenses suffered or incurred by me or my unborn child) which may be taken or made against CAMS and the Associated Entities by any third party (including my unborn child) in connection with, or in any matter arising out of any loss, accident, damage and loss or injury to me or my unborn child as a result of my exercise of the privileges of this licence.

Applicant signature: ..... Date: .....

**Any applicant making a false declaration is liable to refusal or cancellation of licence and/or insurance cover.**

**Parent / Guardian Consent Statement – Persons under 18 years old**

I ..... of (Address) ..... am the parent / guardian\* of the above named ("the minor") who is under 18 years old. I have read this document and understand its contents, including the exclusion of liability and assumption of risk, and have explained the contents to the minor. I consent to the minor attending / participating\* in the event at his / her\* own risk.

Signed : ..... Date: .....  
Parent / Guardian\*

\*Delete whichever does not apply